



Home Loan Documentation Checklist

(Please provide marked items only)

Please Provide
Enclosed

| Income Information: | | |
|--------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | 30 Days pay stubs with year-to-date information for all jobs and for each borrower |
| <input type="checkbox"/> | <input type="checkbox"/> | Personal federal tax returns (1040's) for the years: <input type="checkbox"/> 2008 <input type="checkbox"/> 2007 |
| <input type="checkbox"/> | <input type="checkbox"/> | W2's & 1099's for the years: <input type="checkbox"/> 2008 <input type="checkbox"/> 2007 |
| <input type="checkbox"/> | <input type="checkbox"/> | Corporate federal tax returns for the years: <input type="checkbox"/> 2008 <input type="checkbox"/> 2007 |
| <input type="checkbox"/> | <input type="checkbox"/> | Schedule K1 for the years: <input type="checkbox"/> 2008 <input type="checkbox"/> 2007 |
| <input type="checkbox"/> | <input type="checkbox"/> | Year-to-date profit and loss statement |
| <input type="checkbox"/> | <input type="checkbox"/> | Social Security or pension award letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Child support or alimony order (if used to qualify) |
| <input type="checkbox"/> | <input type="checkbox"/> | Written explanation if employed less than two years or gap in employment in last two years |
| Credit Information: | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Most recent two months asset statements listed on the application - All Pages (Example: checking, savings, CDs, money market, IRA, 401K, etc.) |
| <input type="checkbox"/> | <input type="checkbox"/> | If applicable, documentation for any large deposits outside payroll or gift fund deposits shown on the asset statements |
| <input type="checkbox"/> | <input type="checkbox"/> | If applicable, complete bankruptcy papers including discharge papers - also provide documentation supporting circumstances leading up the bankruptcy, if able |
| <input type="checkbox"/> | <input type="checkbox"/> | If any obligations are due to legal action (for example child support, lawsuit judgment, etc.) provide copies of any judicial decree and letter of explanation |
| <input type="checkbox"/> | <input type="checkbox"/> | If applicable, copies of divorce decree and settlement agreement. |
| Other Information: | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of Government Issued Photo ID, Drivers License or Passport |
| <input type="checkbox"/> | <input type="checkbox"/> | If applicable, proof of resident alien status (green card or visa) |
| <input type="checkbox"/> | <input type="checkbox"/> | Homeowner's Insurance Information: Agent Name: _____ Phone number: _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Homeowner's Association Information: Contact Name: _____ Phone number: _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Other: _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Other: _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Other: _____ |

